

Linden Tree Lane  
HOA Board Responsibilities 2025

Term Expiration

Bernie Arends 2026  
Lana Razumov Jan 2026  
Jon Seigel Jan 2026  
Ujjwal Rastogi Jan 2027  
Pavel Berkovich Jan 2027

**President** Jon Seigel [jes4500@gmail.com](mailto:jes4500@gmail.com) 312-380-6801

- Presides over monthly board meetings and annual community meeting
- Communication with IEPA
- Legal administration
- Covenant enforcement

**Vice President/ Property Maintenance** Pavel Berkovich [pberkovich@gmail.com](mailto:pberkovich@gmail.com) 847-830-9587

- Conducts board meetings in president's absence
- Handles homeowners' requests for repairs of common area related to Individual houses, such as roof, patio fences, mailbox, etc
- Develop/ execute general repairs/maintenance of common areas
- Walking the property and identifying what is needed/checking reserve study
- Identifying vendors, obtaining bids, scheduling work, following up etc

**Treasurer** Ujjwal Rastogi [treasurerlindentreelane@gmail.com](mailto:treasurerlindentreelane@gmail.com) 865-456-8465

- Manage the association's finances, including collecting dues and paying vendors
- Creates budgets
- Prepares financial reports
- Participate in the new property purchase closing process

**Member at Large: Landscape Maintenance:** Bernie Arends [Bharends@Comcast.net](mailto:Bharends@Comcast.net) (847) 977-4231

- Develop/ execute needs for community
- Communication with landscaping vendor
- Develop/maintain individual homeowner landscaping
- Snow removal

**Secretary:** Lana Razumov [Lanarazumov@gmail.com](mailto:Lanarazumov@gmail.com) (312) 863-9436

- Taking/distribution of minutes
- Communication of board meetings
- Overall communication to homeowners
- Directory communication and maintenance
- Oversee website content updates